

NOTICE INVITING TENDER



Madhya Pradesh Laghu Udyog Nigam Limited

A Government of Madhya Pradesh Undertaking
Second Floor, Panchanan, Malviya Nagar, Bhopal
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INVITATION OF REQUEST FOR PROPOSAL (RFP) FOR ESTABLISHMENT & OPERATION OF SKILL DEVELOPMENT CENTRE

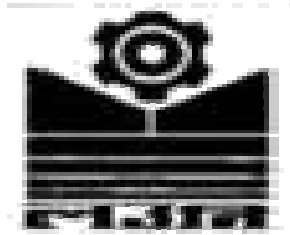
Madhya Pradesh Laghu Udyog Nigam Ltd (MPLUN), is an agency of the Government of Madhya Pradesh, invites Request for Proposal (RFP) from reputed firm / company in the field of textile / Apparel to establish and operate their own Skill Development Centers at Gwalior and Jabalpur in Madhya Pradesh.

MPLUN would support with necessary building infrastructure on concessional rate to The Secondary Implementing Agencies (SIA) which shall invest in the training equipment, machinery and will be responsible for the complete operations of the center. The SIA would train and place at least 1200 youths per annum in Textile fields, with minimum 70% placement.

The project, the eligibility criteria, roles & responsibilities of the MPLUN and Training Partner (SIA) and selection criteria along with Terms & Conditions are detailed in the RFP document. The RFP document can be downloaded from <https://mpeprocurement.com> and can also be obtained from the above address free of cost.

The offer must be submitted at 2.00 p.m. on 02-12-2016 above mentioned address. Received offers will be opened on 02-12-2016 at 3 p.m. the pre-bid meeting will be scheduled on 24-11-2016 at 3.00 p.m. at Bhopal.

Managing Director



Madhya Pradesh Laghu Udyog Nigam Limited

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**REQUEST FOR PROPOSAL
for
Establishment & Operation of
Skill Development Centre
at
Gwalior and Jabalpur**

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<u>NIT</u>		
<u>IMPORTANT DATES</u>		
Date of publish of RFP	:	04-11-2016
Date and Time for closing of RFP	:	02-12-2016,1400Hrs
Date and Time for opening of RFP	:	02-12-2016, 1500 Hrs

Madhya Pradesh LaghuUdyog Nigam (MPLUN) is an agency of the Government of Madhya Pradesh (MP), established in 1961 to promote SME sector in the State and to perform the store and purchase functions of the Government.

Madhya Pradesh LaghuUdyog Nigam (MPLUN) invites **Request For Proposal (RFP) for “Establishment & Operation of Skill Development Centre”** at Gwalior, and Jabalpur in Madhya Pradesh in **Two Envelope System**.

Envelope “A”:

Envelope “A” should be super scribed with **‘RFP for Establishment and Operation of Skills Development Center at Gwalior and Jabalpur,- Minimum Eligibility Criteria’** with supporting documents *along with a Demand Draft of INR 50,000/- drawn in favour of M.P. LaghuUdyog Nigam Ltd., Bhopal.*

Envelope “B ”

Envelope “B” should be super scribed **‘RFP for Establishment and Operation of Skills Development Center at Gwalior and Jabalpur Selection Criteria’** with supporting documents

Both envelopes should be enclosed in a larger envelope super scribed **“RFP for Establishment and Operation of Skills Development Center”** at and reach the address mentioned below on or before __due date.

Madhya Pradesh LaghuUdyog Nigam Limited

A Government of Madhya Pradesh Undertaking
First Floor, PanchananBhawan, Malviya Nagar, Bhopal
Phone: (0755) 2552971, 2673156, 2554155

INTRODUCTION:-

1. Madhya Pradesh Laghu Udyog Nigam (MPLUN) is an agency of the Government of Madhya Pradesh (MP), established in 1961 to promote SME sector in the State and to perform the store purchase functions of the Government.
2. The Ministry of Textiles ,Government of India has launched Integrated Skill Development Scheme to assist the industry in meeting the gap in direct skilled man power requirement. The Scheme focuses to impart training in demand driven courses ranging from Basic Training, Skill up - gradation, retraining, skill up-gradation, in textiles and related segments.

3. Objectives of the scheme :

- To address the trained manpower needs of MP's Textiles and related segments by developing a cohesive and integrated framework of training based on the industry needs.
- To increase the employability of the residents of the state by skill up gradation.
- To meet MP's industry requirement of the wide range of skill sets.
- To create a trainer's pool within the state.

4. Project Coverage

The project will cover all the facets of skill development viz. Basic Training, Skill up gradation, in the Textile and Apparel Sector of Madhya Pradesh.

5. Mechanism for Execution of Scheme.

The component 3 of Integrated Skill Development Scheme envisages to train 25000 persons in all segments through a public private partnership model during 12th FYP in the state of Madhya Pradesh with the partnership of stakeholders viz. industry/industry associations, NGOs & institutions by ensuring their active participation from the design to the implementation stages of the project.

6. Implementing Agency (IA) Industries Department Go MP Through MPLUN

Industries Department , Government of Madhya Pradesh shall execute the project though M.P Laghu Udyog Nigam Limited (A State Government Undertaking) with a view to address the trained manpower needs of textiles and related segments.

7. Sector wise skill target

(a) Textiles Sector

- Spinning Operations
- Processing Operations
- Knitting Operations

(b) Apparel / Garmenting Sector

- Sewing Machine Operator (Basic & Advanced)
- Supervisory: Sewing supervisor, finishing supervisor, quality supervisor

8. Secondary Implementing Agency

Industries Department , Government of Madhya Pradesh through M.P Laghu Udyog Nigam Limited (Implementing Agency)with a view to address the trained manpower needsof textiles and related segments in the state of Madhya Pradesh is implementingIntegrated Skill Development Scheme (ISDS) during 12th Plan Period with an objective to train 25000 persons of M.P.

To execute and implement the scheme in the state of Madhya Pradesh , Industries Department Go MP through MPLUN (Implementing Agency)shall empanel **secondary implementation agencies (SIA)**.

9. The secondary Implementing Agency shall execute an agreement with the implementing agency to undertake the project.

Following shall be broad features of M O U that would be designed for executing the projects

9.1 Obligations of the Implementing Agency to release of funds on achievement of the mile stones;

9.2 Rights of Implementing Agency

- a) To Close or suspend the project & stop fund at any point of time.
- b) The inspect Records, Accounts, Premises etc.
- c) Issue Directions for proper implementation of the project.
- d) Intervene if any malpractice is detected.

9.3 Obligations of secondary Implementing Agency

- a) To run the programme with zero profit objective.
- b) Separate Account maintenance.
- c) Follow transparency in purchases/procurements.
- d) Execute the project as per the time lines.
- e) Meet the Physical targets (Milestones, No of trainees, Quality etc).
- f) Assets not to be diverted for any other programme / activity at least for 5 years.

9.4 Warranties & Penalties

- a) The Implementing Agency can charge.

Penalty for non-achievement of milestones/targets/qualities

Recovery of government grant in case of failure of the projects

9.5 Mobilization and Selection of Trainees :

One of the key challenges of the programme is to identify the youth who are willing to undergo training and work in the industry. The trainees will be identified and selected to meet their requirements of the industry. The secondary I A shall adopt a comprehensive strategy for such mobilization of the trainees.

Secondary Implementing agency shall endeavour to train 15% candidates from the SC category and 7.5 % candidates from the ST category as per Government of India norms . Secondary Implementing agency shall submit a certificate to the effect of total number of candidates trained as per the above table (along with relevant documents to substantiate the claim / certificate) .

An advertisement (draft of which to be approved by Go MP) in national / state dailies would be published by secondary implementing agency to mobilize candidates, expenses of which would be met by SIA out of ` Advertisement/Mailers/Promotional Activities` head.

Though the primary responsibility to mobilise lies with the secondary implementing agency , however District Industries Centres , Employment department Go MP would assist secondary implementing agencies in this endeavour .

10. Fund Mobilization:

To augment Authority's funding, secondary IA shall contribute minimum 25% of the training cost from its own resources or develop innovative mechanisms for pooling in resources for part sharing the cost of the programme from other donors or any government agency;

11. Operational expenditure

Implementing agency shall reimburse up to Rs. 8500 approx per candidate to Secondary implementing agency towards meeting operational expenditure under various heads like faculty expenses, training venue charges , recurring costs , raw material expenses , stationery and printing expenses advertizement etc.

Actual reimbursement to Secondary implementing agency would be notified as and when the Training and certification of the candidate will be completed by assessing Authority.

Secondary Implementing agency would contribute minimum Rs. 3500 / participant by means of giving stipend to the trainees / Bording / mean etc. The assigning authority fees will be directly reimburse by Implementing Agencies.

12. Grant of Funds to Secondary Implementing Agencies

Implementing agency M.P Laghu Udyog Nigam Limited would disburse the funds to secondary implementing agencies in the following manner

No.	Stage/Milestone	% of Disbursement
1.	After submitting assessment Sheet and placement proof.	90 %
2.	Placement tracking data for 6 months	10 %

13. The scope of secondary Implementing Agency shall include (the "Scope of Project"), but not be limited to, the following activities:

- a. **Training Plan:** The secondary Implementing Agency has to formulate a training plan for the proposed skill development, clearly highlighting the targets, availability of sufficient trainers, industry linkages for the purpose of placement, training methodology, assessment and certification, training centers and other relevant details as per the ISD Scheme Guideline, the Authority requirements and need assessment undertaken by the IA. The training plan shall clearly indicate the periodic phasing with respect to interventions and requirement of funds;

- b. Adoption of content and detail ed syllabus :**The secondary I A shall adopt courses under Non Modular Employable Skills (Non - MES)in accordance with guidance of Resource Support Agency (RSA)setup by the Ministry of Textiles, Government of India. Use of multi-media content and other applications of Information Technology(IT) would be encouraged.
- c. Infrastructure for conduct of Training:** It shall be secondary IA's responsibility to identify existing infrastructure and ensure their availability for training;
- d. Trainer :**The secondary I A shall be required to identify suitable trainer sand linkup with the technical agencies that can provide "train the trainer "services;
- e. Data Up loading in the MIS :**An online tracking system of training has been developed by the Ministry of Textiles, Government of India. The secondary IAs shall enter all requisite information in the MIS system.
- f. Biometric Capture of Attendance :**It would be mandatory for the secondary IAs to install biometric attendance system at training centres. The Biometric Attendance system should be integrated with MIS of the scheme. The photograph of the Biometric machine installed in the premises of the training center shall be uploaded .
- g. Training :**The secondary I A shall conduct skill development trainings in line with the over all objectives and frame work of Scheme (Component-III). Further, secondary I A has to train only unemployed youth willing to contribute in Textile Sector.
- h. Assessment and Certification :**The I A shall arrange for assessment and certification of each trainee as per guidelines issued by Ministry of Textile Govt. of India.
- i. Placement and industry interface:** Based on the needs assessment study, secondary IA shall provide information and linkages to potential employers and in case secondary Implementing agency is also a potential employer then it becomes the responsibility of it to provide employment to the candidate after s/he successfully passes the training course.

- j. Mandatory documents to be uploaded for a new training center:** Any Electricity bill, M o U with the training partner, lease rent agreement to be uploaded as the address proof.
- k. The photograph of the signage:** board shall display the signage board of the IA (along with a logo of the Ministry of Textiles/ ISDS in writing) in the premises of the training center or installed at the center building.

14. Eligibility of candidates

Candidates must have some identification proof like Aadhar card , driving license , voted ID etc. , and minimum eligibility qualifications would be as follows .

14.1 Textile Sector

a. Spinning Operations

- 5th Std. Pass or above
- Should be able to Read & write local language
- English knowledge preferred but not compulsory
- Age 18 yrs and above

14.2 Apparel Sector

b. Sewing Machine Operator (Basic & Advanced)

- 5th Std. Pass or above
- Should be able to Read & write local language
- English knowledge preferred but not compulsory
- Age 18 yrs and above

15. Curriculum Development

Training for the apparel courses would be imparted as per the overall guidelines / course curriculum as stipulated by Apparel Made ups Home Furnishing Sector Skill Council.

Training for the spinning courses would be imparted as per the overall guidelines / course curriculum as stipulated by Textile Sector Skill Council.

16. Evaluation and Certification

As per the decision taken in the last EC meeting chaired by Secretary Textiles , Industries department would approach NIFT to carry out the evaluation and certification of the candidates , to maintain utmost highest standards in certification as NIFT being a statutory institute by an act of parliament is a centre of excellence in the field of textiles / apparel .

Evaluation matrix / criterion would be developed by the certification agency Textile Committee.

17. Placement and Tracking

17.1 It shall be the sole responsibility of secondary implementing agency to ensure the placement of the trainees who successfully complete their training , however , Industries department Go MP and Employment department Go MP would assist the secondary implementing agency in this endeavour wherever possible .

One of the criterion to select and empanel secondary implementing agency is to evaluate the employment generation / creation capacity of the said organisation, therefore placements would be ensured as per the ISDS guidelines issued from time to time which is at present 70% .

17.2 Strategy for self-employment or livelihood creation opportunity

The chances of self employment after the training are low, as the training mainly focuses on industrial operations in the Textile and Apparel Sectors. The placement of trainees will be done in the industries; hence, livelihood creation opportunity is high after the successful completion of the training. As mostly the company training the student is expected to hire them after the training, as the need for skilled manpower in the industry is unremitting.

18. Tracking of Candidates after training

A dynamic web-based project Management Information System (MIS) is developed and operated by PMU of M o T , G o I. The MIS provides all necessary details, including the profiles of the trainees, training and placement details, apart from project level information. This MIS also serve as 'Skills Exchange,' enabling effective linkages between the industry who are potential employers and the training providers/trainees. The MIS created and maintained by M o T, for ISDS project will be used for feeding the data as related to Madhya Pradesh ISDS Project.

- 19.1 MPLUN invites Request for Proposal (RFP) from reputed organizations / company / firms as “Secondary Implementing Agencies (SIA)” to establish and operate the Skill Development Centers. in textile sector. The Skill Development Centre would be developed as a regional Training centre that would support the requirement of the textile industries of the region.
- 19.2 The programs to be offered Shall be approved by Textile Committee Govt. of India. Which would be offered to the students with minimum Qualification:- of 5th Standard.

20. ROLES AND RESPONSIBILITIES

20.1 The Role of MPLUN / Industries dept.

Provide building infrastructure in ready-to-use condition The training partner will provide Necessary utilities like power back-up, water etc., so that the premises are suitable for training.

21. The Role of the SIA.

Identification, mobilization and counseling of youth of m.p. for the Training Programs. in textile sector.

To Design, Procurement and Installation of the requisite machinery and equipment for conducting the training programs. as per the Course Structure approved by the textile committee GOI.

Recruit and deployment of good quality trainers and support staff

Training of at least 1200 youth per annum, with minimum placement guarantee of 70% of youth trained in a year.

To take Responsibility for running the center and all the operating costs including salaries, training consumables, utilities like electricity, water etc.

Arrange Assessment and Certification of the Trainees by Agencies approved by Textile committee Govt. of India.

To Install bio metric machines, Signboard Computer internet etc and to make center on line with GOI Portal. To arrange and equip clean rooms with textile aids.

22. EARNEST MONEY DEPOSIT (EMD)

The TP shall submit along with this RFP, a Demand Draft of Rs. 50,000/- drawn in favour of Madhya Pradesh Laghu Udyog Nigam Limited, 2nd Floor, Panchanan Bhawan, Malviya Nagar, Bhopal, for participation in this selection process.

23. INSTRUCTIONS TO THE BIDDER

The TP is requested to visit the location at their own costs and ascertain for themselves, the feasibility of the venture. The visit arrangements can be coordinated with the MPLUN on request.

24.- The Minimum Eligibility Criteria are as below:

- i. The SIA shall be a textile / Apparel company
- ii. The SIA Shall have installed a minimum 50 machinery for Textile / Apparel sector. Should have a separate training unit in its on premises.
- iii. The SIA Should have Minimum 5 years manufacturing experience in Textile / Apparel.
- iv. The SIA Company should have a minimum annual turnover of Rs 50 crores. In the last 3 years.
- v. The SIA should have minimum 2 faculty member (Trainer) and 2 administrative staff including computer operator.
- vi. SIA Should be registered Company.
- vii. SIA shall have to contribute Rs. 3500/- per candidate from its own resources.
- viii. SIA not divert funds other than those prescribed in the project.

25.1 EVALUATION CRITERIA

The RFPs of only those SIA who meet the above mentioned minimum eligibility criterion shall be opened and evaluated further for selection. The selection criteria have been detailed below The organizations scoring the highest marks in order of descending order shall be selected as the Secondary Implementing Agencies, as per requirement.

THE SELECTION CRITERIA

S. No	Selection Criteria	Minimum	Maximum
	EXPERIENCE		
a.	5 Years above 5 year one marks for each year	15	20
b.	Minium Turnover 50 cores, above 50 one cores marks for every 5 coves.	6	10

c.	Installation of m/c minimum 50 above 50 one marks for each m/c	6	10
d.	The SIA is a company / firms / Industries in Textile / Apparel with a separate training unit in its own premises with minimum 2 faculty & 2 administrative staff and company. Training unit with member 5 faculty and 5 administrative staff will be given 50 marks.	36	50
e.	Placement tie up 1200 in a year above 1200 NO one marks for every 50 NO	7	10
	TOTAL	70	100

25.2. The eligibility and selection criteria detailed in this document shall be satisfied by a SIA only on its own or jointly through its subsidiaries.

26. FORCE MAJEURE

For the purposes of this Agreement, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Agreement impossible or so impractical as to be considered impossible under the circumstances

27. Breach of Agreement

The failure of a Party to fulfill any of its obligations under the Agreement shall not be considered to be a breach of, or default under this Agreement insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (i) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Agreement, and (ii) has informed the other Party as soon as possible about the occurrence of such an event

28. Extension of Time

Any period within which a Party shall, pursuant to this Agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure

29. TERMINATION

29.1 Termination by MPLUN

MPLUN may terminate this Agreement, by not less than thirty (30) days' written notice of termination to SIA to be given after the occurrence of any of the events specified in paragraphs (i) through (iii) below:

- (i) if SIA does not remedy a failure in the performance of their obligations under the Agreement, within sixty (60) days of receipt after being notified or within such further period as MPLUN may have subsequently approved in writing;
- (ii) if SIA becomes insolvent or bankrupt; or
- (iii) if, as the result of Force Majeure, SIA is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

29.2 Termination by SIA

TP may terminate this Agreement, by not less than thirty (30) days' written notice to MPLUN, such notice to be given if MPLUN does not remedy a failure in the performance of their obligations under the Agreement within sixty (60) days after receiving written notice from TP; or

29.3 The termination of this Agreement shall not prejudice or affect in anyway the rights and benefits accrued or liabilities and duties imposed on the parties of this agreement.

30. ARBITRATION

It is hereby agreed between the Parties that the Project shall be executed in the manner and form outlined in this Agreement. If any dispute or difference of any kind whatsoever arises between the Parties in connection with or arising out of or relating to or under this Agreement, the Parties shall promptly and in good faith negotiate with a view to its amicable resolution and settlement. In the event no amicable resolution or settlement is reached within a period of thirty (30) days from the date on which the above-mentioned dispute or difference arose, such dispute or difference shall be referred to a panel of arbitrators. The panel of arbitrators shall consist of three persons. Each Party hereto shall appoint one arbitrator and the two arbitrators so appointed shall together appoint the third arbitrator, who shall function as the presiding

arbitrator. The seat of arbitration shall be Bhopal and the arbitration shall be conducted in the English language. The Arbitration and Conciliation Act, 1996, shall govern arbitral proceedings

The existence of any dispute or difference or the initiation or continuance of the arbitral proceedings shall not postpone or delay the performance by the Parties of their respective obligations under or pursuant to this Agreement. Further, this Agreement shall remain subsisting and operative during the arbitral proceedings and no payment due and payable to either Party shall be withheld except the payment in dispute, if any. The courts of Bhopal alone shall have jurisdiction with respect to arbitration or any other dispute

31. ACCEPTANCE/REJECTION OF TENDER

MPLUN reserves the right to accept or reject the Tender/RFP from the applicant without assigning any reason whatsoever.

L FOR FURTHER DETAILS CONTACT

Madhya Pradesh Laghu Udyog Nigam Limited
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